



Welcome to Kindergartens Northeast (Kindergärten NordOst), the largest public childcare provider in the capital! We manage 77 kindergartens (Kitas) and 4 family centres in the districts of Pankow, Lichtenberg and Marzahn-Hellersdorf.

We work according to the Berlin Education Programme (Berliner Bildungsprogramm, BBP) for Kitas and childcare and are committed to the values of cosmopolitanism, tolerance and diversity. That's why inclusive education and upbringing are a central part of our philosophy. The more than 10,000 children in our facilities grow up together – regardless of their social and cultural background, educational background, family life, gender identity or individual development characteristics.

We want to make it possible for our employees and children to contribute their individual skills and develop freely. Our institutions have developed various pedagogical profiles to ensure this:

- Movement
- Bilingualism
- Language and Literacy
- Health Promotion
- Health Education according to KNEIPP®
- Artistic Design
- Media Education

- Montessori Pedagogy
- Music
- Science & Environment
- Science & Technology
- Reggio Pedagogy
- Resilience Promotion
- Workshop Pedagogy

These profiles are reflected in all of our pedagogical work, i.e. in all of our daily activities, in our interior design, the range of materials and our pedagogical support.

We work according to the following mission statement to ensure the quality of our education and care is consistent:

- 1. Our self-operated Kitas are lively places of learning and life for children.
- 2. We respect and encourage every child's individuality.
- 3. A healthy, balanced diet and exercise are important to us.
- 4. All Kitas operate on the basis of the Berlin Education Programme.
- **5.** Partnership with parents is an essential foundation for our work.
- 6. New ideas and creativity are encouraged and supported.
- The atmosphere at Kindergärten NordOst is all about openness and cooperation based on partnership.

Guest place for refugees

We would like to support you: If there are free capacities, our kindergartens look after children from 0 years to primary school age without a regular care contract via so-called guest places ("Gastplatz"). The Admission is decided by kita management. The Care as a host child is usually provided for a maximum of two months on a part-time or part-time basis. Guest support is available free of charge. Within these two months, you can apply for a daycare voucher at the youth welfare office ("Jugendamt") of your district of residence and thus a regular daycare place. After that, the normal regular financing takes place via the state of Berlin.

Registration for a place at the kindergarten

Registration takes place in three steps:

- 1. If you would like to place your child at a Kita, you should first register with the Youth Welfare Office (Jugendamt) in your district of residence. They will determine how many hours a day the child needs care. The parents' working hours and periods away from home are taken into account here. You can also register online!
 - Just so you know: In principle, all children from the age of 1 are entitled to part-time care (5 to max. 7 hours a day) without having to provide evidence of need. It's also possible to receive all-day care (7 to max. 9 hours per day), extended all-day care (more than 9 hours per day) and care for children under the age of 1. You have to prove your need for extended or early childcare to the Youth Welfare Office. If you would like to change the hours your child spends in care afterwards, you can ask your Kita management about how to do this.
- 2. After registering, you will receive a Kita voucher, which you can use to reserve a place in your chosen kindergarten.
 - The Kita spots are allocated individually in kindergarten facilities. To reserve a spot, please contact the Kita management in person, by telephone or using the "Request a Kita spot now" ("Jetzt einen Kitaplatz anfragen") online form on the subpage for your chosen Kita on our homepage. You should also indicate the kind of childcare you would like, the start date and, if applicable, your child's need for additional support. You can also use the Kita Navigator to search throughout Berlin (kita-navigator.berlin.de).

Please note that it's usually only possible to reserve a spot at our Kita after your child has been born. But you're welcome to ask the management at your preferred Kita in advance for an appointment to see the facilities or to get to know each other.

3. If there is an open spot available, you will sign a childcare contract with the Kita.